

WASHTENAW COUNTY PROBATE COURT



Julia B. Owdiej
Probate Court Judge

101 E. Huron Street, PO Box 8645
Ann Arbor, MI 48107-8645
(734) 222-3072
Fax: (734) 222-3019

Molly Schikora
Probate Register

Susan Synowiec
Deputy Register

Amy White
Deputy Register

Petition for Conservatorship (Adult or Minor)

To petition for conservatorship or an adult or minor, the following must be filed. An index of all approved probate court forms is located at: <http://courts.mi.gov/Administration/SCAO/Forms/Pages/Probate-Court-Index.aspx>,

- PC639 – Petition for Appointment of Conservator and/or Protective Order
- PC640 – Order Regarding Appointment of Conservator
- Letters of Conservatorship
- PC564/PC562 – Proof of Service of the Petition and Notice of Hearing on the Interested Parties (may be submitted up to the time of the hearing)
- PC571 – Acceptance of Appointment (signed)
- Copy of Driver's License or State ID
- \$175 filing fee and a \$12 certification fee that must be paid at the time of filing

Locally Required Language for Minor Conservatorships:

PC640 – Order Regarding Appointment of Conservator – Line #13 – “All funds shall be placed in a restricted account at the Bank of Ann Arbor or in a sec. 529 plan. No withdrawals shall be allowed without prior court approval and court order. Proof of restricted account shall be filed within 28 days of receipt of funds. Verification of funds on deposit shall be filed annually with the Court.”

PC645 – Letters of Conservatorship under restrictions: “All funds shall be placed in a restricted account at the Bank of Ann Arbor or in a sec. 529 plan. Proof of restricted account shall be filed with the Court. Funds may not be withdrawn without a court order.”

Helpful Information:

PC667 – What You Need to Know Before Filing a Petition to Appoint a Conservator

RESOURCES FOR REPRESENTATIVES

Probate clerk's office phone number is (734) 222-3072. *(Clerks cannot give legal advice.)*

Trial Court Website: www.washtenawtrialcourt.org

Washtenaw County Bar Association Lawyer Referral Service number is (734) 996-3229.

Michigan Legal Help: <http://michiganlegalhelp.org>

Assistance with forms, including their purchase, may be available at the Legal Resource Center (734) 994-0160

Forms can be found at <http://courts.mi.gov/administration/scao/forms> or www.washtenawtrialcourt.org.