



Project Schedule Overview: schedule is subject to change depending on progress of each phase and will be updated monthly.

		2016												2017					
Phase	Description	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
1	Data Collection	█	█	█	█	█													
2	Data Analysis				█	█	█												
3	Develop Goals and Objectives					█	█	█	█	█									
4	Draft and Finalize Plan								█	█	█	█	█						
5	Public Comment and Hearing													█	█	█			
6	Plan Approval Process and Submission to State																█	█	█
7	Communications – Ongoing	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█



Project Schedule by Phase

Description	Plan Sections Covered	Tasks	Meeting Schedule (subject to change)
Phase One - Data Collection			
<p>Collecting data to update the information in the current SWMP plan and to build the basic information library needed in order to develop plan goals and objectives.</p> <p>Relevant case studies to be provided about Tiered Priorities</p>	<p>Section Two – Database</p> <ul style="list-style-type: none"> - Solid Waste Disposal Areas - Solid Waste Facility Descriptions - Solid Waste Collection Services and Transportation Infrastructure - Demographics - Land Development 	<ul style="list-style-type: none"> - Contact SW Facilities to update descriptions - Review and contact LUG to update community profiles - Confirm service providers - Contact SEMCOG for any applicable data – demographics, etc. - Contact State for additional information - Update data tables in maps from current plan 	<p>January 2016 February 2016 No Meeting March 2016</p>
Phase 2 - Data Analysis			
<p>This phase will take a closer look at what programs and infrastructure is in place and can be built upon, and what areas pose problems, issues, or are no longer relevant.</p>	<p>Section Two – Database</p> <ul style="list-style-type: none"> - Evaluation of Problems and Deficiencies <p>Section Three – Selected SW Management System</p> <ul style="list-style-type: none"> - Current Infrastructure - Overview of Programs - Details on Recycling, Composting, and HHW - Solid Waste Management Component Strengths, Needs, Enhancement 	<ul style="list-style-type: none"> - Review collected information - Identify strengths, weaknesses, opportunities, and threats. - Determine capacity needs required for WC in the next two decades. Prepare recommendations based on gap analysis 	<p>April 2016 May 2016 June 2016</p>



Phase 3 - Goals and Objectives Development			
The SWPC must now develop goals and objectives that will meet the needs of the County, and also comply with requirements of the state.	Section Three – Selected SWM System <ul style="list-style-type: none"> - Plan Goals and Objectives - Components of Selected System 	SWPC SWOT Activity Public Input Survey	July 2016 August 2016 September 2016
Phase 4 – Finalize Plan			
The focus during this phase will be on addressing incomplete data and finalizing the draft plan document in order to enter into the public comment period in November. This is subject to change based on progress of the committee towards finalizing the draft plan document.	Any incomplete sections of the plan document from Sections One, Two or Three of the plan document.	Based on all input to date, finalize plan document into acceptable format to begin public participation process. Final updates to data, and complete required sections.	October 2016 November 2016 December 2016
Phase 5 – Public Comment and Hearing			
As required by the planning process, the Amended Solid Waste Management Plan will be submitted for approval through the following groups: <ul style="list-style-type: none"> - Public (via Public Hearing) - SWPC - BPW - BOC - Local Unit of Governments 	Public Participation	<ul style="list-style-type: none"> - Presentation preparation - Support for public hearing - Attendance at selected LUG meetings - Presentation for BOC meeting - Attend BPW, BOC meetings if requested. 	January 2017
Phase 6 – Plan Approval and Submission to State			
Once approved by all groups in Phase 5, the final plan document will be submitted to MDEQ.	Entire Plan Document	<ul style="list-style-type: none"> - Finalize document with any additional materials (copies of resolutions) 	April 2017



Phase 7 - Ongoing Communications			
There are many stakeholders that are part of the solid waste management planning process, including all county municipalities and their elected officials, residents, and businesses. Stakeholders will be provided updates and opportunities to participate as part of the process.	N/A	<ul style="list-style-type: none">- Regular updates to stakeholders via email, mail, social media, press releases, radio, etc.- Public feedback survey available online- Rotation of meeting locations to encourage public participation.	N/A