

**Washtenaw County Community Mental Health  
Office of Recipient Rights**

**Recipient Rights Trainings for Direct Care Staff**

All Recipient Rights trainings for Direct Care staff in Oct-Dec will be held at **4135 Washtenaw Ave, Ann Arbor, MI 48108 in the Learning Resource Center (LRC), Superior Room.**

The training dates and times for Oct-Dec 2018 are as follows:

- **Friday October 12<sup>th</sup> from 1pm-4pm (Evan)**
- **Thursday October 18<sup>th</sup> from 5:30pm to 8:30pm (Leah)**
- **Tuesday October 30<sup>th</sup> from 1pm to 4pm (Andrea)**
- **Thursday November 8<sup>th</sup> from 9am to 12pm (Andrea)**
- **Thursday November 29<sup>th</sup> from 1pm to 4pm (Shaun)**
- **Thursday December 6<sup>th</sup> from 9am to 12pm (Evan)**
- **Monday December 10<sup>th</sup> from 1pm to 4pm (Shaun)**
- **Thursday December 20<sup>th</sup> from 1pm-4pm (Leah)**

All Rights classes for Direct Care Workers will continue to be on a “first come, first served” basis and limited to the first 50 people to arrive. **There will be no prior registration.** There will be a Rights Officer present to sign attendees in to the Rights class 15 minutes prior to the start of the training.

Other Important Reminders:

- The class will begin promptly at the listed time, and the **class will be closed 5 minutes following the start of the class.**
- Direct Care staff must present a picture ID (driver’s license, student ID, passport) to be allowed into the class.
- Staff must be awake and alert during the entirety of the rights class and stay for the entire class to get credit.
- Staff will be asked to turn off cell phones during class. There is a scheduled break about half way through the class when they may use their cell phones.
- All staff who successfully complete the rights class will receive a certificate of completion before they leave the class. There will be no duplicates available of the certificates if staff lose their copies.
- **“Walk-in Registration & Class Completion List: Recipient Rights Training for Direct Care Staff”** will be emailed to providers following the class. This form will verify to providers that their staff have successfully completed the rights training. Providers are strongly encouraged to save the document as a reference to use to determine if a particular staff did have rights training. The Rights Office will not be able to take calls from providers requesting training verification information. Please call the Rights Office at **734-219-8519** with any questions.